



Deadline extended until January 13th 2014!!!

IEEE-PES ISGT Europe 2015

Call for Proposals

Dear Colleagues:

The IEEE Power & Energy Society (PES) invites interested non-profits in Europe to submit a proposal to serve as Host/Technical Co-Sponsor of the Sixth IEEE PES Innovative Smart Grid Technologies Europe (IEEE PES ISGT Europe) in 2015.

The proposal requirements are described in more detail below, but each proposal should contain suggested conference dates in 2015 (October is preferred), descriptions of the proposed venue(s), and information about the Host – including descriptions of the individuals proposed to serve as members of the Conference Organizing Committee, and agreements re: specific ISGT Hosting Requirements.

ABOUT THIS CONFERENCE

History of PES's Sponsorship of Innovative Smart Grid Technologies Conferences

In 2010, the IEEE Power & Energy Society launched a new conference called IEEE PES Innovative Smart Grid Technologies (ISGT) with a first meeting in January at the National Institute of Standards and Technology (NIST) Conference Center in Gaithersburg, Maryland, USA. The unqualified success of the first conference and numerous requests for more inspired PES to establish ISGT as a Conference Series, and to broaden the scope of the conference to include annual offerings in the USA, and international installations, including ISGT Conferences in Europe, Latin America, Asia, Australia and the Middle East. More information about the ISGT North America is available from <http://ieee-isgt.org>.

History of ISGT-Europe

The First IEEE PES ISGT Europe was hosted by Chalmers University of Technology on October 11-13 2010 in Gothenburg, Sweden. The conference gathered over 400 participants from 40 different countries. The technical program for ISGT Europe 2010 provided presentations in plenary sessions, paper and panels in four parallel sessions and technical tours. Nearly 150 papers from 32 countries were presented. The full conference program for ISGT Europe 2010 is posted at the conference Web Site at: www.ieee-isgt-2010.eu

Since the first ISGT-Europe conference, there have been several successful European conferences. The Second IEEE PES ISGT Europe Conference and Exhibition took place in December 5-7 2011 in Manchester, UK. The conference had more than 500 delegates from over 40 countries, over 200 organizations involved, and 25 exhibitors. The conference featured over 360 presentations in a full program with 232 papers, 4 tutorials, 28 panels, 18 keynote speakers, and special student and women in engineering sessions. The full conference program for ISGT Europe 2011 is posted at the conference Web Site at: www.ieee-isgt-2011.eu. The Third 2012 ISGT Europe conference took place in Berlin, Germany, October 14-17 2012. The conference gathered participants from over 50 countries and more than 400 papers were submitted to the conference. The conference documentation is available from www.ieee-isgt-2012.eu/isgt2012.

The Fourth IEEE PES ISGT Europe conference took place in Copenhagen Denmark, October 6-9 2013. More information for this conference is available from www.ieee-isgt-2013.eu. The Fifth IEEE PES ISGT Europe conference will be held in Istanbul, Turkey, October 12-15, 2014.

A Review of the Focus/Typical Content of ISGT Europe Technical Programs

All planning for IEEE PES ISGT Europe conferences is related to attracting many IEEE and IEEE PES members and non-members (which we view as potential new PES members) who have an interest in Smart Grid. However, with ISGT, a particular the focus of Conference Organizers should be on the practicing engineers from manufacturers and utilities who are involved in designing and building the Smart Grid. Even with that focus, it is expected that proffers will also be made which are attracted to those in academia. Accordingly, tracks for research papers should also be available.

For example, in planning a typical ISGT program day, Conference Organizers would be encouraged to include 3 tracks – including one track for paper presentations and two for panel sessions targeted toward practical applications and experiences of those persons actively working in the Smart Grid Space.

ISGT programs should also include a suite of Smart Grid tutorials in addition to the paper and panel sessions, in which could be offered prior to or following the core of the meeting.

An ISGT program should also typically include some IEEE Student activities, GOLD activities, and Women in Power and Engineering activities – all of which would be actively supported by PES.

Finally, Conference Organizers would also be encouraged to arrange technical tours – particularly those which highlight exemplars of the local industry.

In summary, ISGT Europe should be an opportunity for Practicing Engineers, Authorities and Researchers to come together in some joint sessions, and also to offer targeted sessions based on their typical interests.



ABOUT THIS PROPOSAL/REQUIREMENTS

The following are the required components of all Proposals submitted. Each proposal should include, at minimum:

1. Proposed Host/Technical Co-Sponsor (Hosting Entity)

Name and describe the IEEE-related or non-IEEE-affiliated not-for-profit organization that will host the subject conference in the role of the official Host/Technical Co-Sponsor

If the proposer is not affiliated with IEEE, please provide:

- Evidence of not-for-profit status
- Description of previous experiences re: similarly-situated conferences (if any)
- Plans (if any) to partner with or establish a local PES chapter

If the proposer is an IEEE or IEEE PES affiliate group (e.g. chapter), please provide the following additional information:

- A listing of IEEE-affiliated meetings which the chapter has previously hosted (if any)
- Status and activity of the group
- Evidence of demonstrated interest in PES Conferences

2. Listing of Corporate and Other Patrons/Supporters (e.g. local/regional utilities and or corporations)

- Include any promised patron/supporters
- Include likely patron/supporters who will be solicited for support

3. Listing of Members of Proposed Conference Leadership Team

- Conference Chair --- Name and biographical information related to the person who will lead the conference sponsorship effort on behalf of the sponsoring entity. Be sure to include all IEEE/IEEE PES affiliations.
- Technical Program Chair --- Name and provide biographical information related to the person who will lead the Technical Program effort, including any IEEE/IEEE PES affiliations.

4. Proposed Host Location (Country, City)

Name and describe the proposed city, state ---as applicable, and country, including signature features and attractions, weather prediction at time of conference, etc.

5. Proposed Dates for the Conference.

Please provide the proposed opening and closing dates of the conference. It is preferred/expected that ISGT-Europe will take place in October.



6. Proposed Venue Description

Name and describe the proposed site of the conference, including:

- Detailed Description of the Proposed location, including capacity, # of meeting rooms, prices, and availability (Include estimates/documentation from venues)
- Description of How Venue and Site City Will Meet Pre-Determined Conference Needs in Specific Categories (e.g., large spaces for plenary sessions, receptions, meeting rooms, sleeping rooms, food & beverage needs, move-in and move-out requirements, registration requirements).
- Description of Accessibility (From a Global Perspective) and Expected Transportation Costs.
- Description of Plans for Companion and other extra-curricular activities, such as technical tours and tutorials.
- Description of plans designed to enhance local community support of the conference, including planned initiatives/partnerships with local community entities (e.g., Chamber of Commerce, Tourism bureaus, etc).

7. Statement re: Working Relationship With PES Technical Program Committee

The Host/Technical Co-Sponsor will be directly and substantially involved in developing the ISGT-EU technical program.

A statement should be included indicating the willingness of the Hosts to work with the PES ISGT Technical Program Steering Committee to develop the conference technical program.

The Local Organizing Committee (LOC) will appoint a Conference Technical Program Co-Chair who will work closely with the PES ISGT Technical Program Steering Committee to help integrate local smart grid strengths and areas of interest.

8. Various Statements Re: ISGT-Europe Requirements

A statement in writing of the willingness of the Host/Technical Co-Sponsor to agree to the following if the proposal submitted is accepted:

- To Team with Industry, to secure support and participation from industry and utility leaders.*
- To Ensure PES Involvement. To ensure regional and other PES member involvement in planning and supporting the conference.*
- To Ensure Value to All Members, Including Practitioners*

Many PES meetings have adopted program plans based on research paper submissions. However, PES is currently trying to ensure conferences have clear value to all members, not just members conducting active research. In this regard, ISGT-Europe should be planned to incorporate tracks (activities during each block of the day) that focus to different types of members.

For example, there can be papers presentations that can focus on practice as well as different presentation session that focus on research (both should be included in the Call for Papers). In addition, there should be industry & utility based panel sessions, and a suite of tutorials made available. ISGT Europe should be an opportunity for “Practicing Engineers” and “Researchers” to come together in some joint sessions but also targeted sessions based on their typical interests.



iv. To Adopt IEEE PES Legacy Fund Model

The Legacy Fund Model which will be articulated in the conference MOU and Budget indicates that if the conference achieves its 20% profit target and at least a \$15,000 USD profit, the Host Entity will receive \$10,000 USD.

Also, the host should agree that this Legacy Fund money should be used to support PES related activities, including future conference travel costs and student support. Also, it is expected that the Legacy Fund money should be used within 3-years, and that an annual update on the use of the funds will be submitted to the PES VP-Meetings and to PES's Executive Director.

v. To Agree that IEEE owns IP

The Host/Technical Co-Sponsor should agree and acknowledge that IEEE is the Owner of all Intellectual Property of the Conference.

vi. To Show Support for Conference from Local Chapters

It is also strongly encouraged that all proposals include information showing support from the local IEEE PES Chapter or IEEE Section. PES prefers to have local IEEE-PES Chapters heavily involved in the organization of PES conferences.

vii. To Develop and Provide a Pre-Conference Budget

It is expected that prior to the final approval of the Host/Technical Co-Sponsorship, a preliminary budget will be presented and approved by PES.

viii. To Agree to Comply with IEEE Policies and Requirements

The Host should agree to follow IEEE/PES Policies and Requirements related to IEEE conference organization including: That the conference should be planned and conducted according to IEEE Policies Section 10-Meetings, Conferences, Symposia and Expositions; That all policies related to conference publications will be followed, including those related to Copyright Transfer, Plagiarism, and No Show (i.e. at least one author must attend the conference and present the paper for a paper to qualify for Xplore inclusion). IEEE also requires that all contracts be provided to IEEE Business Services, and that all contracts with a value greater than \$25,000 USD will be sent to IEEE Strategic Sourcing for review and execution. PES requires that copies of the Registration Listings be provided to IEEE PES no later than 30 days after the close of the conference via a means and using a format which will be delineated by the PES Executive Office.

It is also very important that the Host/Technical Co-Sponsor agree that conference publications will be provided to IEEE for upload to Xplore within 30 days of conference close, and that the conference itself will be closed compliant within 6 months of the conference end date.



ABOUT THE PROPOSAL EVALUATION/SELECTION PROCESS

Proposals will be evaluated based on the above-described components. The ISGT Europe Host/ Site Evaluation Committee reserves the right to request additional and clarifying information from individuals who submit proposals.

The IEEE PES ISGT Europe Host/Site Evaluation Committee will make a site selection recommendation to the IEEE PES President and IEEE PES VP-Meetings. The membership of the committee is as follows:

- Lina Bertling Tjernberg (Chair of the ISGT Europe Selection Committee)
- Jacob Østergaard (Chair of ISGT Europe 2013 - Copenhagen)
- Kai Strunz (Chair of ISGT Europe 2012- Berlin)
- Omer Usta (Chair of ISGT Europe 2014 - Istanbul)
- Luis (Nando) Ochoa (Publications Chair of ISGT Europe 2011 - Manchester)
- Costas Vournas (Region 8 Representative, Liaison - IEEE PowerTech)
- Tommy Mayne *Ex Officio* (PES VP Meetings)
- Pat Ryan *Ex Officio* (PES Executive Director)
- Meliha Selak *Ex Officio* (PES VP Chapters)

ABOUT THE PROPOSAL SUBMISSION PROCESS

Please submit proposals with appropriate supporting documentation by January 13, 2013 to D'Nese L Moore (d.l.moore@ieee.org) of the PES Executive Office Staff.

NOTE:

Electronic submission via a pdf file is required.

In order to ensure that your submission has been received, please follow-up and resend if you do not receive an acknowledgement of receipt via email from D'Nese Moore (d.l.moore@ieee.org) within two business days.

The final Host-Technical Co-Sponsor selection will be approved by PES as required by policy. A meeting to assess and determine the final selection is expected to be held by January 31st, 2013.

We welcome any questions or comments!

Please contact:

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