IEEE PES DISTINGUISHED LECTURER PROGRAM (DLP)

R1-7 Chapter Chairs Training Meeting

July 2015

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DLP Coordinator
What is the DLP

• The DLP is a program that provides lectures worldwide on topics of current interest for chapter meetings.

• This program brings experts otherwise not available to the chapters, and enhances technical activities for chapters.
Objective of the DLP

• Provide support to PES Chapters to deliver informative technical programs for their members.
• Increase the educational awareness of the PES general membership on a variety of topics with perspectives ranging from research to the practical application of technology.
How does the DLP work? (1)

• The DLP committee administers the program.
• The DLP request has to be initiated from PES chapter(s).
• PES has prepared a list of distinguished lecturers recommended by various entities of PES for presentations on topics of interest to PES Chapters.
• PES Chapter identifies a potential lecturer and topic that will interest local PES members.
How does the DLP work? (2)

• The Chapter(s) need(s) to work together with the distinguished lecturer to setup the topic/date(s) BEFORE they submit the request.

• A student branch needs to work with its local PES Chapter to submit a request.

• PES encourages neighboring Chapters to coordinate their request. This allows that more Chapters to benefit from the same trip.
How does the DLP work? (3)

• International DLP requests need to be submitted three months in advance of the proposed visit.

• For international travel, PES strongly encourages the Chapter to work with their CR/RR to coordinate additional countries / Chapters in the visit to make the DL Program more cost effective.
How does the DLP work? (4)

• The DLP might support conferences that are sponsored by PES and local PES chapter is involved. The DLP committee will examine the request on a case by case basis.

• The maximum funding support is $2,500.
Website: [http://www.ieee-pes.org/pes-communities/chapters/distinguished-lecturer-program](http://www.ieee-pes.org/pes-communities/chapters/distinguished-lecturer-program)
Financial agreement

- When the speaker goes for a DLP visit only, PES pays travel expenses while local expenses will be the responsibility of the local Chapter.

- For lectures in conjunction with a business trip, PES will reimburse the incidental expenses, such as lodging and food, but not the rental fee of conference room.
Financial agreement (continued)

- For lectures arranged with an employed lecturer, cost sharing with PES and employers is encouraged.
- PES financially supports a DLP visit to each Chapter once per year.
- Individual DLP lecturers can only be financially supported by PES up to three times per year.
What are the procedures?

• Review the lecturer List and select a topic.
• Contact the lecturer to discuss your proposed program and estimate of the travel expenses and local expenses:
  – Work with CR/RR for international trip
  – Student branch needs to work with local chapter
• Submit the DLP request form to pes.chapters.dlp@ieee.org, copy to the lecturer and CR/RR.
• Receive approval of request from the DLP Chair.
What are the procedures? (continued)

• Prepare the event, working with lecturer and local volunteers:
  – Promote IEEE PES
  – Invite students

• After the event
  – Local Chapter will submit a follow-up report, consisting of evaluation of the lecturer/presentation, comments and suggestions to pes.chapters.dlp@ieee.org.
  – Lecturer will submit a complete IEEE expense form for the travel to pes.chapters.dlp@ieee.org.

• Local expense reimbursement will based on prior arrangement between Chapter and the lecturer.
Check the DLP list to select topic and lecturer

Contact the lecturer to setup a convenient date for the lecture (work with CR/RR for international trip)

Estimate costs for transportation between cities / countries

Estimate local costs that are under responsibility of the Chapter

Get an agreement with the lecturer

Submit a request form to the DLP committee chair

Get the DLP committee chair approval

Organize the lecture (location, audience, etc)

Reimburse the lecturer the local expenses

File and submit the forms (DLP Follow-up Form and L31)

Send an acknowledgement letter to the lecturer
Past DL

• A DL will be moved to the past distinguished lecturer list after five years without a presentation.

• Past DLs will be required to be re-nominated to become active again.
Nomination

• Submit a nomination form with:
  – Biography: A complete biography including education, positions, areas of expertise, & publications.
  – Abstracts: 2-3 Abstracts of talks to be given.

• Criteria:
  – Record of Public Speaking
  – Articles in Trade Journals
  – Books Published
  – Topics of Interest to PES Members

• DLP review committee will evaluate the nomination and report to the Governing Board.


### 2015 completed DLP events

<table>
<thead>
<tr>
<th>Speaker Name</th>
<th>Date</th>
<th>Region</th>
<th>Chapter</th>
<th># of attendees</th>
<th>Approved</th>
<th>PES expense</th>
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</thead>
<tbody>
<tr>
<td>Arindam Ghosh</td>
<td>1/1/2015</td>
<td>R10</td>
<td>Uttar Pradesh</td>
<td>500</td>
<td>$2,000</td>
<td>$1,520</td>
</tr>
<tr>
<td>Kal Sen</td>
<td>2/19-20/2015</td>
<td>R8</td>
<td>Southern Alberta</td>
<td>50</td>
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<td>$859</td>
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<td>Mani Venkata</td>
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<td>Cyprus</td>
<td>60</td>
<td>$1,600</td>
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<tr>
<td>M E El-Hawary</td>
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<td>R8</td>
<td>Tunisia</td>
<td>100</td>
<td>$2,000</td>
<td></td>
</tr>
<tr>
<td>Ross Baldick</td>
<td>3/24/2015</td>
<td>R3</td>
<td>Coastal South Carolina</td>
<td>20</td>
<td>$600</td>
<td>$658</td>
</tr>
<tr>
<td>Mike Bio</td>
<td>5/7/2015</td>
<td>R6</td>
<td>Palouse</td>
<td>50</td>
<td>$452</td>
<td>$490</td>
</tr>
<tr>
<td>Alex Papalexopoulos</td>
<td>6/5/2015</td>
<td>R8</td>
<td>Greece</td>
<td>80</td>
<td>$0</td>
<td></td>
</tr>
<tr>
<td>Surya Santoso</td>
<td>6/8/2015</td>
<td>R10</td>
<td>Indonesia (Yogyakarta)</td>
<td>125</td>
<td>$2,000</td>
<td>$1385.69</td>
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<tr>
<td>Surya Santoso</td>
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<td>R10</td>
<td>Indonesia (Bali)</td>
<td>125</td>
<td>$2,000</td>
<td></td>
</tr>
<tr>
<td>Surya Santoso</td>
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<td>R10</td>
<td>Indonesia (South East Sulawesi)</td>
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<td>$2,000</td>
<td></td>
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<tr>
<td>Surya Santoso</td>
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<td>R10</td>
<td>Indonesia (West Kalimantan)</td>
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<td>$2,000</td>
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<tr>
<td>Saifur Rahman</td>
<td>6/24/2015</td>
<td>R2</td>
<td>Northern Virginia/Washington</td>
<td>30-40</td>
<td>$0</td>
<td>$0</td>
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<td>Yousu Chen</td>
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<tr>
<td>Yousu Chen</td>
<td>7/17/2015</td>
<td>R9</td>
<td>Ecuador</td>
<td>50</td>
<td>$1600</td>
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</tbody>
</table>

- 10 DLP visits, 14 lectures completed with ~1,300 attendees
2015 coming DLP events

<table>
<thead>
<tr>
<th>Lecturer</th>
<th>Date</th>
<th>Region</th>
<th>Chapter</th>
<th># of attendees</th>
<th>Approved</th>
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</thead>
<tbody>
<tr>
<td>Saifur Rahman</td>
<td>9/8/2015</td>
<td>R10</td>
<td>UKRI</td>
<td>70</td>
<td>$1,100</td>
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<tr>
<td>Saifur Rahman</td>
<td>9/9/2015</td>
<td>R10</td>
<td>UKRI</td>
<td>70</td>
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<tr>
<td>Saifur Rahman</td>
<td>9/10/2015</td>
<td>R10</td>
<td>UKRI</td>
<td>70</td>
<td></td>
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<tr>
<td>George Gross</td>
<td>9/29/2015</td>
<td>R10</td>
<td>South Australia</td>
<td>30</td>
<td>$2,050</td>
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<tr>
<td>George Gross</td>
<td>10/2/2015</td>
<td>R10</td>
<td>New South Wales</td>
<td>30</td>
<td></td>
</tr>
<tr>
<td>Mladen Kezunovic</td>
<td>10/26/2015</td>
<td>R8</td>
<td>Bosnia and Herzegovina</td>
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<td>$1,700</td>
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<tr>
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<td>Hyderabad</td>
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<tr>
<td>Peter Sutherland</td>
<td>11/22/2015</td>
<td>R10</td>
<td>Pune</td>
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<td></td>
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<tr>
<td>Peter Sutherland</td>
<td>11/27/2015</td>
<td>R10</td>
<td>Delhi</td>
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<td></td>
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<tr>
<td>Cheng-chin Liu</td>
<td>10/5/2015</td>
<td>R6</td>
<td>Seattle</td>
<td>50</td>
<td>$400</td>
</tr>
</tbody>
</table>

- 5 visits, 10 lectures are scheduled
Thank you!

QUESTIONS?

http://www.ieee-pes.org/pes-communities/chapters/distinguished-lecturer-program

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