



**IEEE PES Webinar
Proposal Application and
Agreement**



Please complete the following for consideration of your webinar in the IEEE PES Technical Webinar series, and send to LaToya Gourdine l.gourdine@ieee.org, who will coordinate the review and scheduling of the webinar.

The proposed webinar:

- Topic must be geared to engineers. The focus of the webinar can be technical, professional development, or current issues/hot topics in the power industry.
- Length must be one hour. Presentation should be approximately 45-50 minutes in length, with remaining time allocated to Q&A.

Please provide the following information:

- Title of presentation. Abstract of approximately 150 words.
- Submit a draft of your presentation on the PES template at the time of application.
- Who would benefit by / who should attend this webinar.
- Specify category: technical / professional development / current issues or hot topics in power
- Presenter bio, approximately 125 words, for website.
- Photo suitable for website.
- A resume or curriculum vitae may be requested.

Presenter agrees to:

- Use the PES template (<http://www.ieee-pes.org/pes-powerpoint-templates>). Presenter information and company logo may be on first and last slide only. Presentation must be education focused, without promotion of products or services.
- Submit your final presentation two weeks prior to scheduled webinar event.
- Permit PDF version of slides printed 2 per page to be distributed to registrants.
- Permit PES to archive the recorded webinar and pdf of the presentation in the PES Resource Center.
- Return the completed/ signed IEEE Copyright & Consent Form.
- Name entered in signature box indicates agreement with the above.

Presenter Details

Name	
Job Title	
Company	
Email Address	
Phone Number	



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Webinar Details

Webinar Title	
Sponsoring PES committee/ Reviewing committee (if applicable)	
Abstract (~150 words)	
Search by Keyword(s);	
Who Would Benefit By/Who Should Attend	
Bio (~125 words)	
Signature and Date	