Chair of the History Committee

OVERVIEW:
The key responsibilities of Chair of the History Committee are to participate, and in some cases take the lead at the discretion of the PES Governing Board, in the recognition of milestones and anniversaries of important historical achievements and events within the scope of the Society. It is desired that the History Committee Chair be familiar with PES individual Awards including the Lifetime Achievement Award, P. Ryan Meritorious Service Award, and the Outstanding Power Engineering Educator Award. The History Committee Chair is responsible for providing historical information on request. The Chair reports to the PES Secretary.

The PES History Committee will represent all ten (10) Regions of the IEEE. Members of the History Committee shall be selected in such a way that there is no conflict with the Awards Committee. In case a historical achievement is about a living person, provided the individual desires to be recognized publicly, recognition will be in the form of non-monitory except travel stipend. The person will be invited by the PES President and will receive complementary pass to the PES GM VIP Events and shall have a seat at the PES Awards Head Table, and will be amongst the very first individuals (after any IEEE Awards recipients when applicable) and will be announced by the History Committee Chair and greeted by the PES President during Awards ceremony.

BRIEF DESCRIPTION OF VOLUNTEER RESPONSIBILITIES:

Term of office: One year, renewable for up to four additional terms

Appointed by: PES President

Responsibilities:

- Recognize milestones and anniversaries of important historical achievements and events within the scope of the Society.
- Propose an initial budget cycle that best serves the History Committee objectives.
- Collaborate with the PES VP Membership & Image to publicize special events. The History Committee is not part of the PES Awards Committee and does not provide monetary awards / or financial rewards. The extent of the collaboration is for purposes of publicity announcements and coordination for the PES Awards Ceremony when applicable.
- Coordinate with IEEE as needed to determine and establish a roadmap in-line with key responsibilities. Check IEEE Technical Activities and Operations Manual. Further, this committee will need to determine the extent to which TABRC (Technical Advisory Board Awards and Recognition) and IEEE Policy 4.4.H are applicable.
- Establish or re-evaluate Committee membership requirements and terms of service
- Work with the Committee to determine evaluation criteria
**Estimated Time Required:** Participate in the PES GM and other meetings as needed

**Travel:** Attendance of the PES GM and other meetings as needed.

The History Committee, and its Chair, determine travel to the specific area that would aid in gathering necessary information towards recognition of milestones and anniversaries of important historical achievements. Part of the budget is used in the form of reimbursement of Committee Chair, or one of the members, for travel and related incidentals, and to register for a particular meeting or event.

**Teleconferences:** Ad hoc discussions if needed

**E-Mail:** Review or respond to approximately 10 per month – It is possible that some e-mails may require research and investigation by the History Committee