1. Significant Accomplishments:

Organization

The Switchgear Committee seven technical subcommittees (HV Circuit Breakers, HV Fuses, HV Switches, LV Switchgear Devices, RODE [Reclosers and Other Distribution Equipment], Switchgear Assemblies (SA) and Technology & Innovation (T&I) have approximately 40 active working groups or task forces preliminary to formation of working group. The Switchgear Committee sponsors approximately 66 standards and has approximately one new standard in development. The list of active working groups fluctuates, with working groups disbanded as their projects are completed, and with new working groups forming on a continuing basis. The figure below shows the seven technical subcommittees plus the Switchgear Committee Administrative Subcommittee (ADSCOM) and Education, Recognition, and Publication Subcommittee (ERP) complete with 2018 chair of each.
Current Committee officers are serving a 2-year term (2018-2019) according to normal practice. Selection of a new Secretary/Treasurer is will take place during 2019 and planned officer rotation will take place January 1, 2020.

The Switchgear Committee Policies & Procedures were updated and approved at IEEE-SA SASB June 2018 meeting. Revisions of the Switchgear Committee Organization & Procedures and Working Group Policies & Procedures has been submitted to IEEE-SA AudCom for review and should be completed in 2019.

Standards Activities

An active plan was executed to revise all relevant standards that are due for administrative withdrawal at the end of 2018, complying with the changes enacted by IEEE-SA in 2008 that ended reaffirmations and imposed a requirement to revise or withdraw standards that were not revised within ten years of approval. While some work remains, all relevant documents due to expire at the end of 2018 have been revised before expiration.

The Switchgear Committee actively works to harmonize requirements in various standards with the requirements of the relevant IEC standards. At present, requirements for HV circuit breakers are fundamentally harmonized although not interchangeable with IEC. Requirements for other portions of the Switchgear Committee standards are harmonized with IEC to varying degrees, determined primarily by differences in the user practices between the IEC and ANSI/IEEE markets.

In 2018, fifteen standards, guides, or recommended practices updated or created by the Switchgear Committee, or co-sponsored by the Switchgear Committee were approved by the Standards Board. The approved documents and the subcommittee responsible for the document revisions are shown below.

- Administrative Subcommittee (AdCom)
  - C37.59 – IEEE Standard Requirements for Conversion of Power Switchgear Equipment
  - C37.100.1 – Standard of Common Requirements for High Voltage Power Switchgear Rated Above 1000 V
  - C37.100.2 – IEEE Standard for Common Requirements for Testing of AC Capacitance Current Switching Devices over 1000 V
  - C37.12 – IEEE Draft Guide for Specifications of High-Voltage Circuit Breakers (Over 1000 Volts)

- High Voltage Circuit Breakers Subcommittee (HVCB)
  - C37.015 – IEEE Guide for the Application of Shunt Reactor Switching
  - C37.016 – IEEE Standard for AC High Voltage Circuit Switchers rated 15.5 kV through 245 kV
  - C37.04 – IEEE Standard for Ratings and Requirements for AC High Voltage Circuit Breakers with Rated Maximum Voltage above 1000 V
  - C37.06.1 – IEEE Recommended Practice for Preferred Ratings for High-Voltage (>1000 volts) AC Circuit Breakers Designated Definite Purpose for Fast Transient Recovery Voltage Rise Times
  - C37.09 – IEEE Standard Test Procedures for AC High-Voltage Circuit Breakers with Rated Maximum Voltage above 1000 V
  - C37.10.1 – IEEE Guide for the Selection of Monitoring for Circuit Breakers
  - C37.12 – IEEE Guide for Specifications of High-Voltage Circuit Breakers (Over 1000 Volts)
- C37.12.1 – IEEE Recommended Practice for Instruction Manual Content of High-Voltage Circuit Breakers (Over 1000 Volts)

**High Voltage Switches Subcommittee (HVS)**
- C37.30.3 – IEEE Standard Requirements for High Voltage Interrupter Switches, Interrupters or Interrupting Aids used on or attached to Switches Rated for Alternating Currents above 1000 Volts
- C37.30.4 – IEEE Standard for Test Code for Switching and Fault Making Tests for High Voltage Interrupter Switches, Interrupters, or Interrupting Aids Used on or Attached to Switches Rated for Alternating Currents above 1000 V
- C37.30.5 – IEEE Standard for Definitions for AC High-Voltage Air Switches Rated Above 1000 V

**Reclosers and Other Distribution Equipment Subcommittee (RODE)**

We expect fewer published standards documents in 2019. As of January 2019, the Committee had 24 active standards working groups.

Some of our members are significant contributors to the IEEE Standards Association governance process. Ted Burse and Doug Edwards were members of the 2018 Standards Board. Doug Edwards was a member of AUDCOM and REVCOM. Ted Burse was PES SCC Chair, a member of NESC and the Chair of PROCOM.

**Financial**

The Switchgear Committee plans and executes their own meetings with support from IEEE MEC team for hotel contract negotiation. Revenue comes from registration fees charges attendees and from support from corporations. Expenses are those related to meetings (catering, audio/visual, social events, and similar.)

The Switchgear Committee continues to maintain sound financial condition. This is a significant improvement over the Committee financial condition less than 10 years ago. The Treasurer provides monthly reports to Committee officers to report on the health of the Committee. Discrepancies in any account are quickly identified and resolved. The Committee has enough financial reserves to handle varying meeting commitments.

Sound financial planning and management have enabled the Switchgear Committee to give back to the IEEE by making an annual financial contribution to the IEEE PES Scholarship Plus Fund.

**Meetings**

The Switchgear Committee holds two meetings each year, one in the Spring and one in the Fall. Attendance at these meetings is on an upward trend, rising from around 110 participants in 2003 to an average of 272 individuals over the past 4 years. Over the same period, we have had an average of 31 first time attendees at each meeting. This is in part due to a strategy of expanding the number of meeting
locations to encourage the attendance of local individuals who might not otherwise be able to justify the travel costs for attendance. The Switchgear Committee meets outside the JCTM and PES General Meeting and therefore plans their own meetings. Contracts have been signed for the next five meetings, as shown below:

<table>
<thead>
<tr>
<th>Year</th>
<th>Month</th>
<th>Location</th>
</tr>
</thead>
<tbody>
<tr>
<td>Spring 2019</td>
<td>April 28-May 3, 2019</td>
<td>Hilton Burlington Burlington, VT</td>
</tr>
<tr>
<td>Fall 2019</td>
<td>October 6-10, 2019</td>
<td>Catamaran Resort Hotel San Diego, CA</td>
</tr>
<tr>
<td>Spring 2020</td>
<td>May 4-7, 2020</td>
<td>Peppermill Resort Reno LV</td>
</tr>
<tr>
<td>Fall 2020</td>
<td>October 3-8, 2020</td>
<td>Sheraton Fort Worth Fort Worth TX</td>
</tr>
<tr>
<td>Spring 2021</td>
<td>April 19-22, 2021</td>
<td>Hilton Charlotte University Charlotte NC</td>
</tr>
</tbody>
</table>

The Switchgear Committee meeting planning process continues to leverage resources from the IEEE Meetings, Conferences, and Events (MCE) organization. MCE personnel assist with the following:

- Distribute RFQ to meeting facility/hotel properties where the Switchgear Committee wants to hold a meeting.
- Performing an initial review of all received proposals.
- Assisting with final contract negotiations with the chosen meeting facility/hotel property.
- Coordinating IEEE Legal of all Switchgear Committee contracts for meeting venues or other activities (such as social events held outside of the meeting venues).

Additionally, the Switchgear Committee has established a standing position of “Meeting Planner” to coordinate with the hotel after the contract is signed to manage the sleeping rooms, meeting rooms, menus, and audio-visual needs. This shifted the responsibility from the Vice-Chair and provides continuity and experience in this role. The meeting planner role has enabled the switchgear committee to better manage meeting expenses and is a major contributor to the overall financial health of the Switchgear Committee.

Website

The Switchgear Committee website continues to be updated to a more interesting format and included access to minutes of past meetings (from 1990 to date) and many technical presentations. A template was created that the Switchgear Committee Subcommittees use to submit updated information. The template is used by the webmaster for update of the Subcommittee website. The template has provided a much easier and standardized method for Subcommittee to submit updates.

Central Desktop

Switchgear Committee officers uses Central Desktop to store important Committee related documents including items such as meeting contracts, meeting planning information, and Committee procedures. Using Central Desktop to store this information ensures each officer has access to the documents that officer may need. This reduces the need to contact other officers and request specific information.
The officers have found that using Central Desktop is an excellent tool and highly recommends other Technical Council Committees also considering using it.

2. **Benefits to Industry and PES Members from the Committee Work:**

The Switchgear Committee creates and maintains standards that benefit the stakeholders in many ways, including but not limited to:

- Users, producers, testing firms, and third-party certification bodies benefit by having performance requirements that are consistent and that give confidence that products carrying equal ratings exhibit equal performance.
- Users and producers benefit by having known performance-oriented requirements rather than rote construction mandated (but not necessarily performance-oriented) requirements. This allows producers to introduce new technologies that produce equal performance without conflicting with arbitrary standards-mandated construction requirements.
- Users, producers, testing firms, and third-party certification bodies benefit from having relatively stable standards for products, as revisions of standards are generally made except at intervals of seven to ten years.
- Users, producers, testing firms, and third-party certification bodies benefit from the creation of new standards covering areas previously not addressed in standards, such as testing of equipment under conditions of internal arcing faults, special interrupting applications such as transformer-limited faults, and conversions of existing equipment to accommodate newer technologies. The guide for internal arcing tests is particularly significant as the document (IEEE Std C37.20.7) has been expanded over the years to cover significantly more equipment varieties, providing a consistent set of testing requirements over a range of product types.
3. **Benefits to Volunteer Participants from the Committee Work:**

- Participation in standards activities provides a solid basis for education of new participants, while providing a forum to capture the knowledge of experienced participants.
- The Switchgear Committee has participation by a significant number of persons who have formally retired from the business world, yet continue to participate, in several cases without financial support from their former employer or some other firm. It is reasonable to surmise that such individuals would not do so except that participation provides them some measure of satisfaction.
- Participants in the standards process benefit from recognition within their employer organizations as “experts” in their technical field, and particularly if they participate in some officer capacity in working groups or in the committee structure.
- The Switchgear Committee provides recognition to working group members and committee officers, typically with a plaque. When standards are published, the participants are also recognized in the front matter of the document.
- Tutorials are provided at each Switchgear Committee meeting. This provides meeting participants to get free training on current topics. Switchgear Committee members who are experts in their field typically provide the training.
- The Switchgear Committee recommends that the promotion of such benefits to potential participants, particularly users who struggle to secure management support for Committee activities, both financial and time. The Switchgear Committee has taken action to support participants with a simple one-page “brochure” detailing the virtues of Committee participation as well as a justification letter template that may be used by participants.

4. **Recognition of Outstanding Performance:**

Education, Recognition, and Publication (ERP) Subcommittee oversees all the activities related to nominations, recognitions, awards, prizes, and certificates of appreciation for exceptional individuals and groups. Annually ERP considers nominations for the following awards:

- PES Prize Paper award
- PES Outstanding WG award
- PES Award for outstanding Standard or Guide
- TC award for prize paper
- TC award for outstanding service to the Committee
- TC award for outstanding Working Group.

Ted Olsen (long-time member, Past Chair) was recognized with the following awards in 2018:
- IEEE-SA Lifetime Achievement Award
- Technical Council Individual Distinguished Service Award

Dr. Leslie Falkingham (long-time member and IEEE Fellow) was recognized with the following award in 2018:
- IEEE-SA International Award

In 2018 we elevated 10 new people to members of the Switchgear Committee bringing total membership to 83. This was in recognition of the contributions from each individual along with recommendations from Subcommittee Chairs. We also elevated one person to Honorary Member.
In addition, all outgoing officers, including subcommittee chairs, are presented with certificates of appreciation.

ERP stimulates and encourages nominations for Senior Membership of IEEE and IEEE Fellows. A recent push to encourage Committee members to become Senior Members has resulted in numerous people receiving that accomplishment. Numerous Switchgear Committee people were elevated to Senior Member in 2018. Senior Members are recognized through special ribbons on name badges worn during the Committee face to face meetings. ERP continues to work to nominate appropriate Switchgear Committee attendees for IEEE Fellow.

In addition, ERP oversees the paper review process for all papers that relate to Switchgear Committee technical areas, whether for conferences such as the IEEE PES T&D, the PES General Meeting, for Transactions, or other publications.

5. **Coordination with Other Entities (PES Committees, CIGRE, standards, etc.):**

Switchgear Committee keeps a close liaison with CIGRE Study Committee A3 (High Voltage Equipment). Nenad Uzelac is an official US Representative to CIGRE SC A3 and was elevated to convener in 2018, as well as the liaison between IEEE Switchgear Committee and CIGRE A3.

A number of projects and standards are in process or published that are joint efforts with other IEEE PES sponsors or with the IEC. Among these are:

- IEC 62271-111 / IEEE C37.60, dual logo IEEE/IEC, High voltage switchgear and controlgear – Part 111: Overhead, pad-mounted, dry vault, and submersible automatic circuit reclosers and fault interrupters for alternating current systems up to 38 kV. (revision in process)
- PC37.20.9, Metal Enclosed Switchgear Rated 1kV to 52 kV Incorporating Gas Insulation Systems, co-sponsored by IEEE PES Substations Committee (project in process)
- IEEE C37.301, Partial Discharge Measurements. A working group has been formed and PAR will be submitted for review and update of this document. Members from HVTT participated in the first WG meeting and have been invited to take an active role in the WG.
- Accredited Standards Committee C37, 13 IEEE PES Switchgear Members also participate as members of this committee.

6. **New Technologies of Interest to the Committee:**

The committee has several projects or task forces involved in new technologies:

- David Peelo, HVCB Subcommittee member, presented a tutorial titled *Shunt Reactor Switching: Theory and Practice* at the IEEE PES T&D Conference. That tutorial was sponsored by the Switchgear Committee.
• A new working group has been established to develop a Guide for the evaluation of performance characteristics of non-Sulfur Hexafluoride insulation and arc quenching media for switchgear rated above 1000 V. The purpose of this guide is to consider the entire spectrum of CB and GIS performance characteristics relative to SF6 alternatives. The guide identifies areas where there may be some question about the performance evaluation methodology and provide guidance for addressing those issues. Close coordination with CIGRE activities will occur throughout the process. For example:
  o D1.67 dielectric strength of SF6 alternatives
  o B3.45 application of SF6 alternatives
  o A3.41 switching and interrupting performance
• The Solid Dielectric Task Force (SDTF) is exploring materials, application and environmental conditions, and tests for new insulation systems in which insulation is molded as an integral element of an assembly that includes the interrupting or switching device, e.g., such as for an outdoor distribution recloser. The task force anticipates issuing their final report in the near future.

7. **Significant Plans for the Next Period:**

The Committee has the following significant plans for 2019.
• Continue to maintain financial stability of the Committee. There will be a modest increase in meeting fees to offset rising costs.
• Continue to plan and hold two face-to-face Committee each year at locations that attract meeting participation.
• Complete Switchgear Committee Organization and Procedures Manual approval process. O&P was submitted to PES Technical Council for review on 2019-01-04.
• Complete Switchgear Committee Working Group Policies and Procedures (WG P&P) approval. WG P&P is on IEEE SA AudCom February 2019 Agenda.
• Work with selected subcommittees having a heavy workload of standards to be revised to assure that the workload can be handled within the available resources and time. This requires that projects need to be completed within the four-year validity of a PAR.
• Continue work to further market Committee meeting participation in the standards development process. Committee growth has averaged over 5% annual increase for over 10 years with attendance regularly exceeding 250 people at recent meetings.

Submitted by: Todd Irwin, Chair IEEE PES Switchgear Committee (2018-2019)

Date: January 30, 2019