

IEEE Power & Energy Society
Author's Kit
(Part 1 last revised December 2004)

Part 1: **Introduction**

This part of the Author's Kit lists the technical publications of the IEEE Power & Energy Society (PES) and defines the purpose, scope, audience, and intended use of this kit.

Language

English is the official language of the IEEE Power & Energy Society for publication and presentation of information.

Technical Publications

The purpose of the publication of articles and papers is to advance the theory and practice of electrical engineering and the allied arts through the dissemination of information that is new or novel and that will be of both interest and value.

Technical publications of the IEEE Power & Energy Society include the following:

- *IEEE Transactions on Energy Conversion* (T-EC)
- *IEEE Transactions on Power Delivery* (T-PWRD)
- *IEEE Transactions on Power Systems* (T-PWRS)
- Special Publications
- Proceedings of PES General Meetings and special Technical Conferences
- *IEEE Power & Energy Magazine* (P&E)

About This Guide

The objective of the Author's Kit is to provide guidelines for uniform format and style of technical publications to enable efficient reading and reference at a cost that permits publication of all papers accepted by the IEEE Power & Energy Society. This Author's Kit is a reference document. Read the kit thoroughly to familiarize yourself with its contents, and then use it as needed throughout the publication process.

Scope

This Author's Kit provides the basic requirements for preparing acceptable copy for publication by the IEEE Power & Energy Society. It includes procedures for preparing and submitting technical papers, reports, letters, discussions and authors' closures, and magazine articles. It also provides guidelines for presenting papers at PES meetings.

Audience

The primary audiences for the Author's Kit are:

- Authors of technical papers
- Authors of letters
- Authors of technical paper discussions and closures
- Presenters and organizers of paper sessions, panel sessions, poster sessions, directed educational programs, and tutorials
- Authors of magazine articles
- Reviewers
- Technical Committee and Subcommittee officers
- Support staff.

Organization

This kit is divided into the following parts:

- **Part 1, Introduction**, lists the technical publications of the IEEE Power & Energy Society and defines the purpose, scope, audience, and intended use of this kit.
- **Parts 2 through 5** provide information about Transactions papers and letters (Part 2), Proceedings papers and other works written specifically for a conference (Part 3), and discussions and closures (Part 5). Style/format guidelines for authors are specified (Part 4).
- **Part 6, Special Publications**, defines the scope of each category of special publications (Conference Proceedings, group of papers on a related subject, technical panel session text, and tutorial session text) and provides planning and processing guidelines for committee chairs.
- **Part 7, IEEE Power & Energy Magazine**, defines the scope of *IEEE Power & Energy Magazine* and provides author guidelines, submission requirements, and electronic publishing information.
- **Part 8, Reviewer and Editor Guidelines**, provides information about the responsibilities and obligations of reviewers of PES Transactions papers and Proceedings papers.
- **Appendix A, Symbols and Prefixes**, provides recommendations on prefixes, unit symbols and abbreviations, acronyms, and factors for conversion into units of the International System.
- **Submission Documents**, including Session Summary Submission Cover Sheet, Discussion Submission Cover Sheet, and IEEE Copyright Form.

Related Documents

The following documents about the publication or presentation of technical information are part of the complete PES Author's Kit: *Technical Session Guide for the Presenter*; *Guidelines for Preparing Visuals for PES Presentations*; and *Technical Session Guide for the Session Chair*.